



# 2019 52<sup>nd</sup> SSPA ANNUAL NATIONAL CONVENTION

**Dates:** Monday 30<sup>th</sup> September to Sunday 6<sup>th</sup> October 2019

**Venue:** Lake Hume Resort, Riverina Highway 1 Ray Welsh Drive, Lake Hume Village, Albury NSW

## CONVENTION COSTS

<b>SSPA members staying full-time at Lake Hume Resort</b>	<b>AUD \$</b>
Adult/Secondary (14+) per person	\$660
Kids (9-13 years) per person	\$450
Kids (3-8 years) per person	\$290
Infant (under 2 years) Free	\$0
<b>Non-SSPA members staying full-time at Lake Hume Resort</b>	<b>AUD \$</b>
Adult & Secondary (14+) per person	\$695
Kids (9-13 years) per person	\$490
Kids (3-8 years) per person	\$330
Infant (under 2 years) Free	\$0

**\*\*\*Please Note: costs for Day 4 off-site activities are not included in the above registration fees or in the below part-time attendee fees, only the cost for bus travel is listed. The activities are optional for you to choose from, their individual cost details are included in the registration form on page 4.**

<b>Part-time attendees</b>	<b>Members</b>	<b>Non-members</b>
Daily Meals (price per meal per person)	\$20	\$25
Daily Accommodation (price per night per person)	\$55	\$70
Day 2 Activity cost – Bus Trip – Yarrowonga (includes bus travel and activities)	\$45	\$60
Day 3 Activity cost – MEDICAL DAY	\$25	\$35
Day 3 Activity cost – Disco	\$10	\$15
<b>*Day 4 Activity cost - Bus Trip 1 - Albury (<u>only</u> includes bus travel see page 4 for additional costs of optional activities)</b>	\$10	\$15
<b>*Day 4 Activity cost - Bus Trip 2 - Corowa (<u>only</u> includes bus travel see page 4 for additional costs of optional activities)</b>	\$20	\$25
Day 5 Activity cost – Dinner Dance (13 years old and above) (includes bus travel and activity)	\$60	\$75
Day 6 Activity cost - Sports Day + Short Arts Evening	\$10	\$20
Child Care (either AGM or Dinner Dance) per child	\$20	\$35

## REGISTRATION AND PAYMENT DETAILS

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Please note that the registration details form must be completed for all attendees, and part-time attendees must also complete the part time attendee registration form.

### **Information on eligibility for SSPA member registration fee and travel allowance**

Discounted membership registration fee is only applicable to financial members in the 2019-2020 membership year, which begins 1st July 2019 i.e. you must have renewed your membership or become a member on or after 1st July 2019.

Travel allowance (when available) is only applicable to people of short stature who are financial members in the 2019-2020 membership year which begins 1st July 2019 i.e. you must have renewed your membership or become a member on or after 1st July 2019.

To renew your membership or become a member, please go to this link: [http://www.surveymonkey.com/r/SSPA\\_Membership\\_Form](http://www.surveymonkey.com/r/SSPA_Membership_Form)

### **Registration and Deposit due date**

Please forward **completed registration form/s and min \$100 deposit per person NO LATER THAN, Wednesday 31<sup>st</sup> July 2019** to Carly Myers: 10A Roch Court, Ballan VIC 3342 or email: [sspa2019convention@gmail.com](mailto:sspa2019convention@gmail.com)

### **Payment Plan**

Why not consider a payment plan?

If you feel this may suit you, Troy Parker, Treasurer NSW Branch will be happy to assist with setting up a payment plan with you. Please contact Troy via email at [sspa2019convention@gmail.com](mailto:sspa2019convention@gmail.com) or phone Troy on mobile 0451 115 105.

### **Final Payment due date**

Final Payment of registration fees **must be made NO LATER THAN, Sunday 1st September 2019**

Final numbers and full payment are required by the Lake Hume Resort and The Boatshed (the caterer) prior to the beginning of the convention.

Therefore, **all attendees are required to pay in full by Sunday 1st September 2019. We cannot accept payment after this date.**

### **Early Bird Discount**

Yes, we are offering an Early Bird Discount – 5% off your total registration fee! To qualify for the 5% discount off your total registration fee – you must:

**A)** Be a current SSPA member from the 1<sup>st</sup> July 2019 i.e. you must have renewed your membership or become a member on or after the 1<sup>st</sup> July 2019 (see above)

**B)** Paid your total registration fee (- 5% discount\*) by Wednesday 31<sup>st</sup> July 2019

\*We ask that attendees who are eligible for the 5% discount off their total registration fee to please deduct it from your total registration fee prior to sending/making payment. If you are having trouble with this and need some assistance please contact Troy Parker on mobile 0451 115 105.

### **How to pay**

#### **Direct Deposit (Preferred Method Of Payment)**

Please deposit funds into the following account:

**Short Stature Peoples Association NSW Sports and Recreation**

**BSB:** 062-121

**Account No:** 1041 3118

Please use your full name as the reference, and email [sspa2019convention@gmail.com](mailto:sspa2019convention@gmail.com) with payment details you have deposited.

or,

#### **By Cheque or Money Order**

Alternatively, please make cheque/money orders payable to **Short Stature Peoples Association NSW Sports and Recreation** in Australian dollars only.

**Final Payment needs to be made by no later than Sunday 1st September 2019.** If you have any queries please contact Carly Myers on: 0430 231 557 or alternatively by email [sspa2019convention@gmail.com](mailto:sspa2019convention@gmail.com)

### **Important information**

Unlike previous years, accommodation will be a range of cabin and motel style rooms, ranging from rooms with a Queen and a single bed up to family style rooms. Every effort will be made to allocate attendees to their preferred accommodation.

## REGISTRATION FORM: 2019 SSPA 52<sup>nd</sup> Annual National Convention

<b>NAME:</b>									
<b>Street Address:</b>					<b>Suburb:</b>			<b>State:</b>	<b>Postcode:</b>
<b>Home Phone:</b>			<b>Mobile Phone:</b>			<b>Email:</b>			
<b>Will you be attending for the full six days of the convention?      YES / NO      If no, please make sure you fill out the form on page 7</b>									
<b>DETAILS OF ATTENDEES (for any extras, please attach another copy of this form)</b>									
First Name	Surname	If age is 18 and under, please denote how old?	Short Statured	Uses a CPAP Machine for Sleep Apnea	Uses a wheelchair, walking frame or scooter?	Please select activity choice for each attendee for Thursday 3 <sup>rd</sup> October			COST
						Zone Laser Tag \$20 per person, unlimited games including mini golf.	Rumble Tumbles @ \$6.00 per person OR \$25.00 for a Family Pass (5 of more family members)	All Saints Winery & St. Leonards Winery @ \$25.00 each Private wine tasting session	
			Yes / No	Yes / No	Yes / No				
			Yes / No	Yes / No	Yes / No				
			Yes / No	Yes / No	Yes / No				
			Yes / No	Yes / No	Yes / No				
			Yes / No	Yes / No	Yes / No				
			Yes / No	Yes / No	Yes / No				
<b>SUB TOTAL</b>									\$
<i>ONLY, if you meet the requirements to receive the early bird registration discount (see pg 2), please calculate 5% off your sub-total</i>									\$
<b>TOTAL COST</b>									\$

**REGISTRATION FORM: 2019 SSPA 52<sup>nd</sup> Annual National Convention continued**

**Do you have any special requests or requirements i.e. (do you require a cot)? If so, please provide details:**

**DIETARY & ALLERGY FORM**

In case of an allergic reaction does attendee need the use of an epi-pen YES / NO

Will the attendee have their epi-pen with them YES / NO

<b>NAME:</b>			
<b>Street Address:</b>			
<b>Home Phone:</b>		<b>Mobile Phone:</b>	<b>Email:</b>
<b>Street Address:</b>			<b>State:</b>
<b>First Name</b>	<b>Surname</b>	<b>DIETRY REQUIREMENT</b>	<b>ALLERGY</b>

**REGISTRATION FORM: 2019 SSPA 52<sup>nd</sup> Annual National Convention continued**

**TRAVEL DETAILS**

<b>AIRPORT TRANSFER</b>					
Do you require pick up on arrival, Monday 30 <sup>th</sup> September 2019?    YES / NO			Do you require drop off, Sunday 6 <sup>th</sup> October 2019?    YES / NO		
Number of passengers		Are you traveling with an electric wheelchair/scooter?	YES / NO	Are you travelling with a pram?	YES / NO

<b>ALBURY AIRPORT</b>			
Arrival time at Airport:		Departure time at Airport:	
Airline:		Airline:	
Flight number:		Flight number:	
Comments:			

<b>ALBURY TRAIN STATION</b>			
Arrival time at Train Station:		Departure time at Train Station:	
Travelling from:		Travelling to:	
Comments:			

<b>ROAD TRAVEL</b>	
Do you require on-site parking?	YES / NO

**\*\*\*If you are a part-time attendee and require transport please change the dates on this form\*\*\***

**PART-TIME ATTENDANCE**

Please fill out the table below by indicating the number of people who will be attending each event and if you will need overnight accommodation.

DAY	DATE	EVENT	Overnight Accommodation Required	Adults & Secondary 14+ yrs	Kids 9 – 13 yrs	Kids 3 – 8 yrs	Infants under 2 yrs	COST
Mon	30 Sept	Dinner	YES / NO					
		Meet & Greet Evening						
Tue	1 Oct	Breakfast	YES / NO					
		P.S. Cumberland (Paddle Steamer ride) & Tunzafun						
		Lunch						
		Dinner						
		Inaugural Great Debate - Dwarfism Awareness Month						
Wed	2 Oct	Breakfast	YES / NO					
		Medical Day						
		Morning Child Care (9am – 12pm)						
		Lunch						
		Dinner						
		Disco						
Thurs	3 Oct	Breakfast	YES / NO					
		Zone Laser Tag						
		Rumble Tumbles						
		All Saints Winery & St. Leonards Winery tour						
		Dinner						
Fri	4 Oct	Breakfast	YES / NO					
		AGM						
		Lunch						
		National Council Meeting						
		Kid's Dinner Party						
		Dinner Dance						
		Child Care (6.30 pm till 11.30pm)						
Sat	5 Oct	Breakfast	YES / NO					
		Sports Day						
		Lunch						
		Dinner						
		Short Arts Evening						
Sun	6 Oct	Breakfast	N/A					
<b>TOTAL COST</b>								

**REGISTRATION FORM: 2019 SSPA 52<sup>nd</sup> Annual National Convention continued**

**CHILD CARE FORM**

Name:		Mobile Number:	
I require Child Care for:	Medical Day: 9.00am till 12.00pm	Dinner Dance: 6.30pm till 11.30pm	
Child Name	Age	Required Medical information	Other information



**REGISTRATION FORM: 2019 SSPA 52<sup>nd</sup> Annual National Convention continued**

**TEMPORARY GUARDIAN & MEDICAL RELEASE FORM**

All minors (under the age of 18) attending the 2019 SSPA National Convention at, Lake Hume Resort, Albury NSW from Monday 30<sup>th</sup> September 2019 to Sunday 6<sup>th</sup> October 2019 without parent(s) or legal guardian must have a temporary guardian of at least 21 years old designated for the week of the convention.

**Parent(s) / Carers / Legal Guardian/s of the unaccompanied minor attending the convention must complete the following details:**

Child's full name:	
Date of birth:	
I hereby give permission for my child _____ (insert name) to receive full medical treatment in the event of an emergency, including the administering of Panadol	
Panadol dose:	
Exceptions (if any):	
Allergies/medications (if applicable):	
I authorise _____ (insert name) to be the legal guardian for my minor child during the week of Monday 30 <sup>th</sup> September 2019 to Sunday 6 <sup>th</sup> October 2019 during the SSPA Convention to be held at Lake Hume Resort, Albury NSW.	

<b>Parent(s) Details:</b>	
Name	
Signature	
Address	
Phone number	
Mobile number	

<b>Guardian's Details:</b>	
Name (must be over 21)	
Signature	
Address	
Phone number	
Mobile number	

## Can you lend us a hand during the convention week?

Our convention committee this year is quite small and we really would appreciate some extra support during the convention week, so we are asking our attendees if there is something you can help out with to please let us know. Listed below, are some of the activities/jobs we will need help with, please note, we won't be calling on you everyday it is up to you what you feel you can do, no obligation.

### Buses

We will need Bus Captains for off site activities, you will be responsible in making sure the same people who board the bus at the beginning of the journey are also the same people who are on the bus returning i.e. numbers count.

**\*The only exception are the arrivals and departures**, in making sure we have people at the airport and train station on the Monday to meet attendees who have requested pick up, board the buses. For the departures on the Sunday, making sure those who have requested to be taken to the airport and train station board the bus/es leaving the convention site.

<b>Arrivals</b> , Monday 30th September, Airport and Train Station Pick Ups	YES / NO
<b>Departures</b> , Sunday 6th October, Airport and Train Station Pick Ups	YES / NO
Tuesday 1st October, Day Trip to Yarrawonga	YES / NO
Thursday 3rd October, Day Trip to Corowa	YES / NO
Thursday 3rd October, Day Trip to Albury (Zone Laser Tag)	YES / NO
Thursday 3rd October, Day Trip to Albury (Rumble Tumbles)	YES / NO
Friday 4th October, Dinner Dance	YES / NO

### Onsite activities set up

Below is a list of onsite activities, please let us know if you would like to help out with any of them. Tasks will range from setting up IT equipment, chairs and tables arrangements, crowd control etc.

Monday 30th September, Meet and Greet evening	YES / NO
Tuesday 1st October, Inaugural DWAM Great Debate	YES / NO
Wednesday 2nd October, Medical Day	YES / NO
Friday 4th October, SSPA Annual General Meeting	YES / NO
Saturday 5th October, Sports Day	YES / NO
Saturday 5th October, Short Arts Talent Night (rehearsals & performance)	YES / NO